



CELEBRATION OF LIFE MEMORIAL POLICY

Facing the death of a loved one is a difficult experience. As Christians, we grieve the loss of one who has been close, but we do not sorrow as those who have no hope (1 Thessalonians 4:13). The resurrection is a central doctrine of the Christian faith and shapes Christians' attitudes about and responses to death. Christians affirm with tears and joy the hope of the gospel. We do not bear bereavement in isolation, but are sustained by the power of the Holy Spirit and the community of faith. It is the desire and privilege of the Fishcreek Nazarene Church staff to minister to the families of our congregation in their times of loss. This policy is provided to assist families in planning and preparing for a Christian Celebration of Life Memorial.

All services conducted by pastors of the church are services of worship for the community of faith. While the form of services may differ, each is a witness to the Resurrection of Jesus Christ. Fishcreek Nazarene Church is able to provide a Celebration of Life Memorial which is a service where the body is not present, or is an urn. Interment of the remains in a service of committal has either preceded the service or will take place at a later time. Fishcreek Nazarene Church is not able to provide a funeral service or a graveside service.

All who attend are reminded of our hope and assurance in Jesus Christ.

Worship Bulletin

The church will provide a printed order of service. You may choose to have a simple half sheet bulletin, or a folded bulletin. Samples of both are available upon request. Bulletins will feature a photo of the deceased on the cover, the order of service, obituary (if desired), Scripture (if desired), designation for memorial gifts, and any other information requested by the family.

Slideshows & Mementos

If a slideshow is to be used during the service, it must be submitted to the church office 48 hours prior to the funeral service in order to ensure that everything runs smoothly. All presentations should be in PowerPoint format. You may choose to use a looping video slideshow during the visitation, or a shorter memorial video (3-5 minutes) during the service itself. If you would like our staff to compile the service video, please have all photos and special instructions to our office at least 72 hours before the service.

Families may wish to display mementos or photographs of their loved one at the service. If requested, our staff will provide suitable places for displays in the foyer and/or sanctuary. Additionally, families may provide a guest book for family and friends to sign.

Technical Support

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A Fishcreek Nazarene Church technical assistant will be available to handle all audio/visual aspects of the service. Unless otherwise requested, they will arrive 30 minutes prior to the memorial service. All technical needs for the event should be communicated to the pastoral staff no less than 24 hours prior to the service.

Family Meal

If a meal is desired, please coordinate specific requests and arrangements with the pastoral staff. Fishcreek Nazarene Church will provide the tables, chairs, and cutlery. Family is responsible for the meal costs.

Nursery Care

The church does not provide nursery care for funeral services. However, arrangements may be made for childcare space at the church to be provided. If needed, the family is responsible for arranging childcare.

Honoraria

There will be no charge for the use of our facilities or for the services of our pastors during a funeral service. However, families often choose to pay an honorarium of \$75-\$200 for each pastor, musician, and technical assistant involved in the service, based on different levels of involvement and considering the financial resources available. Typically, these honoraria are paid following the service by the family directly. Checks should be made payable to the individual. If you have any questions or concerns about who to pay, please ask one of our pastoral staff.

Music

We are able to recommend musicians for the funeral, including a pianist. Typically, instrumentalists will provide 10-15 minutes of music for prelude, will accompany the hymns and any special music during the service, and then provide a postlude long enough to cover the exit of all the guests. If additional music is desired before the service, special arrangements can be made with the instrumentalist(s), or recorded music may be played up until the live instrumental music begins.

While we hope to accommodate musical requests, it is at the discretion of our pastoral staff whether musical selections are appropriate. The use of congregational hymns/songs is encouraged and may be selected with the pastor in consultation with the family during the service planning process. Music should be chosen which affirms the goodness and grace of God, gives comfort and support to those who grieve, or was particularly meaningful to the deceased.

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TIMELINE & CHECKLIST

1. Contact the Pastoral Staff Church office: 330-673-8538

- For after hours emergencies, please call the main office number for information on contacting the on-call pastor.

2. Coordinate Date & Time of Service with Pastoral Staff

Date of Service _____ Time _____

3. Information for Worship Bulletin

Full Name of Deceased (to appear in print) _____

Date of Birth _____ Date of Death _____

Preferences Regarding Memorial Contributions: "In lieu of flowers, memorial contributions may be made to _____" Estimated Number of Worship Bulletins Needed _____

**Please send a photo for the printed bulletin to FNWCsecretary@fishcreeknaz.org or bring a copy of the photo to the church office at least 48 hours before the service

4. Sanctuary Platform Arrangements

Often the following elements are present at the front of the sanctuary during the service.

- Urn Present? ____ Yes ____ No
- Picture/Portrait present? (often, in situations where there is no casket, the family will opt to display a large portrait on an easel at the front of the sanctuary) ____ Yes ____ No
- Floor easel needed? ____ Yes ____ No
- Who will be responsible for placement of floral arrangements?
_____ church staff _____ family
- Number of pews reserved for family members _____

5. Funeral Dinner Arrangements

Number of persons _____

Funeral dinner location _____

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SERVICE PLANNING

Personal Information

Service for _____
Date of Birth _____ Date of Death _____

Contact Person _____ Phone _____
Relationship _____ Email _____

Fishcreek Nazarene Church Celebration of Life Memorial Service

Phone 330-673-8538
Contact Person _____
Location of Service _____ Date _____ Time _____
Pre-Recorded Music? Yes _____ No _____
Music Provided by Fishcreek Nazarene Church _____
Music Provided by Family _____
Slideshow Placement: During Visitation _____ During Service _____

Participant Information

Minister(s)	Role	Phone

Tributes given by

Scriptures read by _____
Obituary read by _____
Prayer by _____
Vocalist(s) _____
Pianist _____
Organist _____
Pallbearers _____
(Honorary Pallbearers _____)
Rehearsal Time(s) _____
Service Elements Prelude/Postlude _____

(Please list any specific requests or instructions here.)

Scripture passages

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Congregational Songs: _____

Special Music: _____

Tributes? _____ Yes _____ No

Obituary Read? _____ Yes _____ No

Service Slideshow Placement

(Because fraternal or civil rites are not part of the worship service, these organizations should pay tribute to the deceased at another hour and place, e.g., the graveside service.)

FUNERAL FEES: SANCTUARY

Description	Active Members	Other Nazarene Church Members
Scheduling Fee	N/A	\$35
Damage Deposit (refundable)	\$200	\$200
Usage Fee (Sanctuary & 2 dressing rooms)	\$100	\$200
Wedding Coordinator	\$150	\$225
Technicians/Custodians	\$225	\$225
Total Set Fees	\$675	\$885

Optional Fees:

Description	Active Members	Other Nazarene Church Members
Pianist	\$100	\$150
Reception	\$75	\$75
Additional Rehearsal	\$15/hour	\$15/hour
Total Optional Fees	\$230	\$280